

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY
Correctional Treatment Officer**

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC Employee Only
Location: Statewide Vacancies
Hours: 1st Shift Monday – Friday
Salary: \$46,272 -\$60,709
Closing Date: July 22, 2014

Eligibility Requirement:

To apply for the position of Correctional Treatment Officer, candidates must have applied for and passed the Correctional Treatment Officer exam and be on the current certification list promulgated by the Department of Administrative Services. DOC employees currently holding the above title or those who have previously attained permanent status in the class may also apply.

Minimum Qualifications:

Knowledge of current correctional practices; knowledge of basic guidance and counseling techniques; basic knowledge of community resources and parole programs; considerable interpersonal, oral and written skills.

General Experience:

Two (2) years experience in correctional treatment services or experience working with individuals with emotional disturbances, behavioral disorders or substance abuse issues.

Preferred Experience:

Candidates with experience or education concerning specific needs of specialty populations at different facilities will be given preference as it relates to each vacancy being filled. Examples include, but are not limited to, knowledge of mental health issues, youthful offenders, female offenders, substance abuse/recovery issues, and security risk groups.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. Department employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Current DOC employees who meet the above requirements need to submit a cover letter, resume, your last two (2) Performance Evaluations and an application for Employment (Form CT-HR-12) which is available at http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf.

**Kathy Callahan, Human Resources Specialist
Department of Correction
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-6864**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.